



## Otter Pond Homeowner's Association

### Board Meeting Agenda Wednesday, May 11, 2016; 3:00 P.M.

**Board Members ('16):** President – Margaret Noah  
Vice President – Dan Bradburn  
Secretary – Roy Anderson  
Treasurer – Tim Heavers  
Member-at-Large – Charli Oswald

Location: Timberline Bank\*, 1561 Oxbow Dr.

\*Entrance faces Townsend; Conference Room  
nearest door (main floor)

Email: [otterpondhoa@gmail.com](mailto:otterpondhoa@gmail.com)

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#### WELCOME:

Call the meeting to order; Roll Call; Recognition of Homeowners, scheduled Visitors & Guests.

#### ADDITIONS/CHANGES TO THE AGENDA:

Review and approve minutes from the Board meeting of April 13, 2016.

#### COMMITTEE REPORTS:

Reports from Chairpersons (Architectural; Pond; Neighborhood Watch; Social; Open Space; Boathouse).

#### UNFINISHED BUSINESS:

- **Review Ditch Maintenance Plan for 2016:** Board
  - Review/Revise/Approve *Water Resource Management Plan*
  - Review/Revise/Approve *Ditch Contract RFP 2016*
- **Cottonwood sidewalk safety update:** Roy
- **Covenant Review Committee Report:** Roy

#### NEW BUSINESS:

- **Financial Review:** Tim
  - Review any outstanding collections
  - Review Monthly Budget
- **Non-Compliance Issues:** Tim
- **Common Areas:** Board
  - Review report on all ditches, head gates and pipes
  - Review Community landscaping and weed control
- **Other new business or concerns:** Board
- **Next Newsletter ideas:** Board

**NEXT REGULARLY SCHEDULED BOARD MEETING:**    **Wednesday, June 8, 2016 – 3:00 p.m.**